



Group Integration Management System (IMS) Manager

We are looking for an experienced Group IMS manager to join the 2M Group of Companies. The ideal candidate will be confident reviewing ways of working and introducing ISO certified processes and procedures. Previous experience as an internal auditor for ISO 45001/2018, 14001/2015 and 9001/2015 would be advantageous. As part of 2M, You will join a busy, friendly, and dynamic team using best practices to obtain key findings, recommendations and make strategic decisions regarding Health, Safety, Regulatory, Compliance, Quality and Environmental matters.

About the 2M Group of Companies

Maintaining a portfolio of Material & Life Science companies, the 2M Group of Companies is committed to delivering chemistry-based solutions for a better life today and a better world tomorrow. Headquartered in the UK, and with sites in Benelux, Brazil, China, France, Germany, Ireland, Poland and Nordic region, we export speciality chemical ingredients to customers over 90 countries.

What we offer

Job type: Full-time

Work environment: Mix of Home-based / Site-based

Salary: Competitive

Location: Runcorn, UK

Key Responsibilities

- Reporting to Group Director of Compliance and Main Board
- Carrying out internal audits for assigned cycles of the audit program by reviewing all controls frameworks and testing compliance with established internal control policies, procedures, regulations, and laws as applicable, with particular adherence to IMS policies and procedures
- Direct interaction with Business Directors in setting and undertaking internal audits.
- Direct interaction with the operational sites to organise auditing of administrative and operational activities
- Liaison with BSI and other external parties to co-ordinate external audits in accordance with the requirements of the relevant ISO standards and stakeholder expectations
- Identify business and financial risks including opportunities to improve business processes and improving internal controls whilst ensuring the integrity and reliability of the controls
- Discuss audit findings and issues with process owners as they arise before presenting these in the final audit close meeting
- Timely completion of Internal Audit Workpapers / Reports and audit program including documenting identified risks, issues and recommendations
- Ensure completion of all findings, issues and working papers by all process owners on the audit and then producing the first draft audit report including the Executive Summary for review by Group Director of Compliance
- Co-ordinate external audits in accordance with the requirements of the relevant ISO standards and stakeholder expectations
- Organise and present Management Reviews of the IMS, reporting the results to the Board and senior management.
- Ensure that deficiencies are identified, and remediation agreed and completed.

Skills, Qualifications & Experience

Essential

- 5+ years internal audit experience
- University Degree (BA/BS) in a field of study such as: Social Sciences (Economics or Political Science), Hard Sciences (Chemistry, Physics), Finance, Maths, Accounting, Engineering, or other related fields
- Comfortable in an unstructured environment which values initiative, creativity, maturity, poise, and strong analytical skills
- Excellent analytical and problem-solving skills
- Proficiency with MS Word, PowerPoint and Excel
- Collaborative, non- hierarchical, able to work with ambiguity
- Able to communicate with all areas of our business
- Very strong written communication skills; confident and persuasive verbal skills
- Detail orientation and structured thinking
- Strong multi-tasking ability
- Self-starter

Desirable

- Awareness of Internal Management System (IMS) policies and procedures, specifically as applied to following standards:
 - ISO 9001/2015
 - ISO 14001/2015
 - ISO 45001/2018
- Familiarity with BSI or similar accreditation body
- Experience working at a chemicals company or a chemicals distribution company
- Knowledge of using QPulse database or similar packages.