



Inbound Despatch & Quality Assurance Support

Permanent/Full Time

Are you looking to start a career in warehouse distribution?

Stowlin, part of Banner Chemicals, are looking for an Inbound Despatch & QA Support to join our friendly and dynamic team based in Wigston, Leicestershire.

This is an exciting opportunity to make your mark and start your career within the chemical industry.

What you'll be doing...

Reporting to the Production & Purchasing Manager, you will be responsible for inducting all site visitors, drivers and contractors, checking incoming documentation and quality certification. Duties will include:

- Ensure all visitors/drivers are signed on/off site with full induction.
- Plan and coordinate deliveries; maintaining goods in diary.
- Liaise with Customers, Suppliers, Drivers, Hauliers & Depots as and when required.
- Work closely with the Transport, Operations and Sales teams to ensure all purchasing related objectives are achieved.
- Work closely with Production and Purchasing Manager to support as required.
- Maintain document retention and quality certification.
- Cover for colleagues during holiday/sickness periods. Undertake as necessary any other relevant and associated tasks or projects.

Your background...

Must have...

- Ability to plan prioritise workload, work under pressure and meet deadlines. Forward thinker and ability to resolve issues/problems.
- Effective team player with excellent verbal and written skills.
- Excellent Customer Inter-relation Skills.

Nice to have...

- Distribution experience; knowledge of goods in activities
- Experience in a busy and fast paced environment.
- Knowledge of chemical industry.
- Good level of knowledge of Microsoft packages especially Excel and Word.

What we can offer you...

- Office Based - Wigston, Leicestershire
- Core hours of 8am – 5pm
- Career development opportunities
- Generous holiday allowance with buy/sell holiday scheme.
- Mental and physical wellbeing initiatives
- Volunteering days

A bit about us...

With customers all over the world, Banner Chemicals strives to deliver chemistry-based solutions for a better life today and a better world tomorrow. Headquartered in the UK, we supply chemicals and offer technical knowledge worldwide for a range of material science industries.

We offer an innovative, inspiring, and truly creative environment where we motivate and encourage brand new ideas, contributing to providing the best of the best commercial services to our clients.

As part of the 2M Group of Companies we are a friendly team with an innovative culture that works together to get things done. We trust everyone equally and fairly and encourage our people to be truly creative and think outside the box.

Sound like a good fit? email recruitment@2m-holdings.com to apply