

## Manufacturing Supervisor

We are looking for a confident Warehouse Operator to join the 2M Manufacturing team. Key responsibilities will include overseeing and supervising the manufacturing of formulated products from raw materials through to fully blended and packed product ready for shipment to customer. The role requires supervision of a team operating mixing and blending machinery as well as packaging equipment to realise products developed from within the 2M Group of companies.

## About the 2M Group of Companies

Maintaining a portfolio of Material & Life Science companies, the 2M Group of Companies is committed to delivering chemistry-based solutions for a better life today and a better world tomorrow. Headquartered in the UK, and with sites in Benelux, Brazil, China, France, Germany, Ireland, Poland and Nordic region, we export speciality chemical ingredients to customers over 90 countries.

## What we offer

**Job type:** Full-time

**Work environment:** Site-based

**Salary:** Competitive

**Location:** Milton Keynes, UK

## Key Responsibilities

- Preparation of workplace and equipment ready for blending operation as required for the work in hand.
- Pre weighing and dispensing of chemical raw materials as required under the scope of the works being undertaken.
- Undertake mixing and blending of customer products as required and set out within method of manufacturing provided.
- Monitoring and evaluation of the production progress throughout the manufacturing process having QC analysis undertaken where specified in the job sheet.
- Dispensing of finished product to holding tank whilst awaiting QC approval.
- Filling and labelling of finished products into appropriate packaging as specified in the job sheet.
- Thorough record keeping ensuring full traceability of all operations as part of the work undertaken.
- Ensure regular safety inspections of machinery and equipment present at site are undertaken and records are kept up to date as required.
- Apply and encourage good working practices around chemical handling in accordance with COSHH regulations and training that has been provided.
- Ensure compliance with the company's accident prevention policy reporting incidents and near misses when observed, undertaking preventative actions wherever possible.
- Undertake all aspects of good housekeeping to reduce risks associated with the workspace and equipment.
- Arrange and assist in maintenance and calibration of machinery and equipment present at site to ensure smooth operation and to minimise unplanned downtime.
- Ensure necessary clean down and sanitisation of workspace and equipment to prevent contamination.
- Establish and maintain a satisfactory goods in process for raw materials and packaging that ensures products are accepted and stored as specified in the supported documentation.
- Ensure raw material inventory is labelled and stored in the correct way to reduce cross-contamination events.
- Undertake all aspects of good housekeeping to reduce downtime of workspace and equipment.
- Build, maintain and update personal knowledge of product portfolio and services
- Use personal expertise to support and develop colleagues
- Empower and support internal sales colleague's decision-making taking ownership and utilising their initiative
- Provide constructive feedback to colleagues to support their personal development
- Comply with all company policies and procedures

## Skills, Qualifications & Experience

### Essential

- Driven, motivated and self sufficient
- Experience of working within a manufacturing business
- Experience in a supervisory role
- Understanding of COSHH
- Organisation and Planning
- Excellent attention to detail

### Desirable

- Chemical / engineering qualification or experience
- Manufacturing under GMP
- Extensive knowledge and experience of applied COSHH regulation
- Computer Literacy (excel / word etc)